

# Introduction

Roxboro United Church has a beautiful sanctuary for a wedding. We provide a meaningful worship experience; one that acknowledges and celebrates a couple's commitment to each other in the presence of God, family and friends.



We are a Christian community with an ordained minister registered with the Québec government and, therefore, have the legal status required in order to solemnize marriages. This is both a privilege and a responsibility. It means that our minister must be confident that all personal information, which you have provided, is accurate and honest. If you are a widow or widower or if you are divorced, you are welcome to get married in our church by our minister. However, you are required to show our minister the originals of your legal documents. You are also required to show your Birth Certificates, which are copied and sent with your Registration Documents.

Our minister will meet with you to plan the ceremony so that you have a customized ceremony. We are open to traditional and non-traditional weddings. You are not required to be a member of a Christian church, nor are you required to be baptized. We have a music director who will help you pick the appropriate music for your ceremony. We also have a decorating team who can add a special touch to your experience.

## Fees

To request our fees please open the **Contact tab** on our home page and fill in the form. Please include in your message whether you want the fees for services in the church or outside the church.

## Booking The Church

Please book the date and time of the wedding with our office administrator. Changes in either the date or time, or cancellation of your wedding must be communicated to the Office as soon as possible. Please note that the minister and music director are to be consulted as to their availability before any date is confirmed.

Normally weddings are not booked during the minister's holidays. However, special arrangements may be made in consultation with both the minister and the Office Administrator.

## Publication of the Marriage

The publication of the marriage must be filled in on line at least one month prior to the marriage event. A meeting with our minister is arranged well in advance of the marriage in order to Publish the Marriage and to plan the wedding. At that time, a non-refundable deposit is required. This is a cheque made out to Roxboro United Church.

One witness is required for the Publication of the Marriage. This person **does not** need to be the same as the witnesses who sign the documents on the day of the wedding. However, they need to be able to attest to the truth of the information on the Publication of the Marriage website.

## Rehearsal

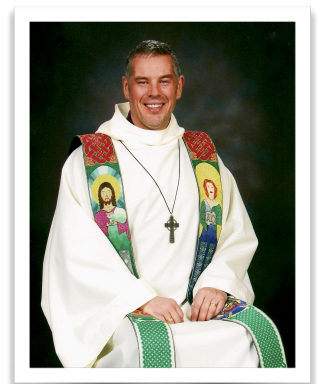
If it is deemed necessary, a rehearsal will be arranged. These normally occur one or two days prior to the wedding or at a time convenient to all parties.

## Minister

Our minister shall officiate at all marriages, unless other arrangements have been made and are approved by our minister. Our minister is an ordained minister of the United Church of Canada and is registered with the Québec government. You will work directly with our minister in the planning of your wedding ceremony.

Religious leaders of other denominations or religions are welcome to work with our minister and even perform the ceremony according to their rites, subject to approval of our minister. However, all weddings taking place in the church will require the presence of our minister to sign the legal documents unless this has been designated to a colleague of the United Church of Canada by our minister. Extra fees may apply.

Rev. Macdonald does perform wedding services off site. Extra fees apply for weddings outside the church.



## Music

We presently do not have a music director. We have an organ and a grand piano. Traditionally wedding music includes: Prelude music, a Processional, Incidental Music during the signing of the register or a solo piece of your choice, and a Recessional. Due to copyright and laws on using recorded music in public, we suggest you use live musicians for wedding services in our sanctuary.

## Decorations



If you are providing fresh flowers for your wedding, please consult with our office administrator to approve the time of delivery and proper disposal after the ceremony.

We are prepared to decorate the church for you. If this is your desire, please consult with us as to your colour preference and we will try to oblige. A small fee will apply.

Please note that the throwing of rice, confetti, birdseed or flower petals is NOT ALLOWED on church property.



## Photographs & Video

Photography and videos are permitted. The photographer/videographer will consult with the minister the day of the wedding as to how to maintain the solemnity of the service. Remember ... your guests have come to see you get married, and not a photographer.

## Receptions

Receptions held in the church hall or parlour must be arranged with our office administrator. Separate charges apply.

## COVID Restrictions

Due to the ongoing COVID-19 pandemic, we are following the guideline for faith communities according to the Government restrictions and best medical advice. Presently, masking and physical distancing are required. We also strongly suggest that all who are part of the wedding or attending the wedding be fully vaccinated.

Minister  
Music Director  
Office Administrator  
Office Hours

Rev. Darryl Macdonald - [darrylmacdonald@me.com](mailto:darrylmacdonald@me.com)  
[roxborounited@gmail.com](mailto:roxborounited@gmail.com)  
Monday to Thursday: 8:30am - 12:30pm